



Markham Stouffville Hospital

Board of Directors

Meeting Summary

January 25, 2018

Mr. Thomas Barlow, Chair, called the meeting to order at 5:30 p.m. on January 25, 2018.

APPROVAL OF CONSENT AGENDA

The Board approved the following items contained in Consent Agenda:

- Approval of Board of Directors Meeting Agenda – January 25, 2018
- Executive Summary of Board Meeting Minutes – November 30, 2017
- Approval of Regular Board Meeting Minutes – November 30, 2017
- Approval of Special Board of Directors Meeting Minutes – December 8, 2017
- Approval of Financials YTD Ending November 30, 2017
- CNE Report
- Approval of Board of Directors Work Plan 2017-18
- Summary: Board Survey (December 2017)

STRATEGY UPDATE

Ms. Jo-anne Marr provided an update on the strategy, and highlighted the details of the strategic planning process. The goal for strategic planning is to establish a new strategic plan by Fall 2018 using a highly engaged process for all key stakeholders. The process will include brand as well as revisitation of the hospital's vision and mission.

BOARD COMMITTEE REPORTS

Finance and Audit Committee Report

Mr. Bob Nicholson provided the following update:

2018/19 Operating Budget and Hospital Accountability Planning Submission (HAPS)

The fiscal 2018/19 HAPS is due to the Central Local Health Integration Network (CLHIN) by January 31, 2018 and was reviewed at the January Finance and Audit Committee meeting. The annual operating budget is the basis for the HAPS. The 2018/19 budget was developed using an envelope-based approach which means that each portfolio has the latitude to move budget items around based on need and priority.

2018/19 Capital Budget

The capital budget of \$10M is recommended for 2018/19. The approved 2017/18 capital budget is \$9.0M and \$8.5M was approved as part of the 2017/18 budget development process. An additional \$500K was approved for the SHINE project in September 2017. The MSH Foundation funded \$4M of the approved capital budget in fiscal 2017/18 and has set a \$6M funding target for fiscal 2018/19.

MSH Energy Savings Project

The hospital applied and received \$900K in funding from the Ministry of Government and Consumers Services (MGCS) for Markham Stouffville Hospital to procure and implement a series of environmental solutions. The project is expected to reduce MSH's energy and utility consumption providing annual savings of \$765K and contributing to lowering its carbon footprint.

The Board unanimously approved the following:

- 2018/19 Operating Budget and Hospital Accountability Planning Submission;
- 2018/19 Capital Budget; and
- The signing of the Transfer Payment Agreement with the Ministry of Government and Consumer Services for MSH Energy Savings Project.

Governance Committee Report

Mr. Ranjeet Wallia provided the following update regarding the nominating process for the 2018/19 Board year and shared the feedback from the Board survey that was conducted in Fall 2017.

As preparation for accreditation in September, there is a mock accreditation scheduled in February 2018. Mr. Mike Arnew, Mr. Luca Rotta Loria, Mr. Bob Nicholson and Mr. Ranjeet Wallia will be participating in the mock accreditation.

The Committee continued to work on developing the Board Policy Manual. Within the next few weeks, the Committee will review all of the policies and will recommend to the Board of Directors for approval in the March Board meeting.

The Committees' Terms of Reference are currently under review and amended Terms of Reference were sent to each of the committees for final review and approval. Committees' Terms of Reference will be reviewed and approved at the March Board of Directors meeting.

Quality Committee Report

Mr. Drew Gerrard provided an update on Quality Improvement Plan (QIP) 2017-18 Q2. The 2018-19 QIP will be presented at the March Board meeting.

The mock accreditation survey is scheduled from February 12 – 14, 2018. The mock survey will assist the hospital to prepare for the accreditation in September 2018.

MSH Foundation

Mr. Avo Oudabachian extended appreciation to Board members for the delivery of bears to patients before the Board meeting.

Ms. Barbara Steed reminded members that she and other leaders including Mr. Brad Morris, MSH Foundation Chair, are participating in the upcoming Trek Everest event in April/May 2018 and would appreciate financial support.

The MSH Foundation will continue its mission to enable growth of Markham Stouffville Hospital by raising sustainable funds and awareness for its priorities and ongoing needs.

The meeting adjourned at 8:45 p.m. on January 25, 2018.

Chair

A highly stylized, cursive handwritten signature in black ink, appearing to be a name like 'Allen'.

CEO

A cursive handwritten signature in black ink, appearing to be 'J. Maas'.